



# Southern Nevada Hotel CONCIERGE ASSOCIATION

## SNHCA FOUNDATION ASSISTANCE APPLICATION

**Purpose:**

The SNHCA Foundation Fund Program is designed to provide limited financial assistance to eligible Concierge who are experiencing economic hardship due to certain emergency situations. A personal or family crisis involving an emergency financial need, unexpected medical expenses resulting in economic hardship, or an uninsured loss due to fire which resulted in economic hardship are just some situations eligible for consideration under this fund.

**By-Laws:**

**Article 9 – SNHCA Foundation**

The SNHCA Foundation is available to all Concierge throughout the city regardless of membership in SNHCA. To be eligible the Concierge must have passed their own hotel's probationary period and submit a complete application for financial assistance. The application can be submitted by the Concierge requesting assistance or by a friend or colleague on behalf of a Concierge in need. Once the application has been received by the SNHCA Foundation Administrator, it is then presented to the Officers of SNHCA in a confidential manner stating only the reason for the request for assistance, not the name of the Concierge. A vote is then cast by the SNHCA Officers to approve or deny the application and to decide the amount that will be given if the application is approved. The Treasurer of the SNHCA writes a check from the Foundation account and it is then delivered to the recipient.

Completed applications should be emailed directly to:

**Christina Hernandez**

[philanthropy@snhca.com](mailto:philanthropy@snhca.com)

**Director of Philanthropy/SNHCA Foundation**

**APPLICANT INFORMATION:**

Full Name: \_\_\_\_\_

Property: \_\_\_\_\_ Job Title: \_\_\_\_\_

Property Probation Period Passed?  YES  NO

Work Phone: \_\_\_\_\_ Work E-mail: \_\_\_\_\_

Nature of Hardship: \_\_\_\_\_

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